



OFFICE OF THE PRINCIPAL

D.P.VIPRA COLLEGE OF EDUCATION, BILASPUR (C.G.)

KONI-BIRKONA ROAD, VILLAGE BIRKONA, DIST BILASPUR (C.G.) PIN 495009

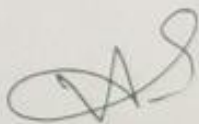
E-Mail: dpvipracollegeofeducation@gmail.com

Web-Site: www.vipraeducationcollege.org.in

Code of conduct for Students

Students admitted to this college must abide by the rules and regulations prescribed by the college authority. Such rules and regulations are-

1. The students must be regular in the class and should attend at least 75% of total classes held failing which the Academic Committee will take necessary action.
2. Students with less than required percentage of class attendance will be declared as non-collegiate and with less than 25% will be declared as discollegiate.
3. The students must pay college dues in time.
4. The students must appear in every internal examination conducted by the college.
5. Candidates will be disqualified if they are found adopting some unfair means in the examination or if they have in their possession such things as books, notes or papers except the questions papers of the ongoing examination.
6. Students will contribute to the College with high tone of their manners and general behavior.
7. The students must maintain unity and fraternity among the students.
8. As per as possible, cleanliness, politeness, honesty, attention to work and respect to teachers and companions are concerned, the college should be looked upon as a place of reverence and discipline.
9. Complete silence must be maintained in the class room, library, laboratory, computer room.
10. The students must wear uniform dress, within the college campus.
11. Using of mobile inside the classroom is strictly prohibited.
12. Violation of the above-mentioned rules is liable to disciplinary action.


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Code of Conduct for Professors / Employees

1. Every faculty member should work within the institutional policies and practices so as to satisfy the vision and mission of the institution.
2. During the period of service, all members of the teaching staff shall employ themselves truthfully and efficiently under Institutional policies.
3. No member of the staff shall engage in any political activity within the college premise.
4. All Teaching staff members must be punctual for classes and should come to heel for other activities and events.
5. All members of staff, both teaching and non-teaching must sign regularly in the attendance register.
6. Hold back from undertaking any other employment and commitment including tuitions and coaching classes which are likely to interfere with their professional responsibilities.
7. All Staff members must refrain from any form of unlawful discrimination relating to gender/sexuality/age/marital status in their behaviour towards their colleagues, teaching staff and students.
8. Take leave as per rules with prior permission, keeping in view their particular responsibility for completion of academic schedule.
9. The hours of working of the teaching staff shall be according to the prescribed time table and any other additional duty assigned to them as and when required.
10. Mentor-ward System must be followed by every teacher and the teachers should take proper care of their group of students by guiding, motivating, counseling and monitoring them.
11. Every staff should maintain integrity and dignity by being honest in words and actions.


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